

**F.No. F.1 /64(27)/2024-R-III**  
**Union Public Service Commission**  
**Recruitment III Section**

<b>RE-EXAMINED FINAL SCRUTINY/SHORTLISTING DETAILS</b>	
<b>Name of the post</b>	Three vacancies (UR-02, SC-01) for the post of Training Officer (Women Training) – Office Management in Directorate General of Training, Ministry of Skill Development & Entrepreneurship.
<b>Advertisement No.</b>	08/2024
<b>Vacancy No.</b>	24040806327

<b>Essential Qualifications (EQ)</b>	<p><b>(A) EDUCATIONAL</b></p> <p>(i) Bachelors Degree in Engineering or Technology from any recognized University or Institute approved by University Grant Commission or All India Council for Technical Education in Office Management or Secretarial Practice or Secretarial Services or Stenography (English)</p> <p style="text-align: center;">OR</p> <p>(ii) Diploma in Engineering or Technology from any recognized University or Institute approved by University Grant Commission or All India Council for Technical Education in Office Management or Secretarial Practice or Secretarial Services or Stenography (English).</p> <p><b>(B) EXPERIENCE</b></p> <p>(i) Two years post qualification experience in the relevant field of Teaching or Industry with EQ – A(i)</p> <p style="text-align: center;">OR</p> <p>(ii) Five years post qualification experience in the relevant field of Teaching or Industry with EQ-A(ii)</p> <p><b>DESIRABLE:</b> Teachers Training Diploma from Technical Teachers Training Institute under the Ministry of Human Resources Development or Crafts Instructor Certificate or National Crafts Instructor Certificate or equivalent issued by National Council for Vocational Training. Or Training Certificate from Central Field Institutes under Directorate General of Training, Ministry of Skill Development an</p>
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	old Entrepreneurship.
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<b>Modalities adopted</b>	<ul style="list-style-type: none"> <li>• Scrutiny has been done on the basis of information filled up by the candidates in the applications submitted on-line and supporting documents uploaded along with the applications.</li>   <li>• The scrutiny of the applications has been done strictly as per the provisions of the Recruitment Rules for the post in question and Modalities &amp; Criteria adopted by the commission for this case.</li>   <li>• Only the claims made in the On-line Recruitment Application (ORA) have been considered as educational qualification/experience for scrutiny. The supporting documents of only those candidates who have claimed information which are acceptable to make them eligible for the post with regard to their EQ-A and EQ-B have been examined and documents attached without its reference in the relevant module of the ORA have not been considered.</li>   <li>• Minimum Two years diploma in relevant disciplines as per RR is accepted.</li>   <li>• Experience gained as a guest faculty has not been accepted as a valid/ relevant experience.</li> <li>• Experience certificates are to be in prescribed proforma in terms of R(C&amp;P)'s circular No. F.8/84/2010-R (C&amp;P) dated 23.12.2010 However, wherever the applicants have not submitted experience certificates in prescribe proforma, their experience certificate have been considered on merit if all the requisite information is available therein.</li>   <li>• Appointment letters, office orders, resignation letters, pay certificates, service certificates and the certificates attested by the candidates themselves or self employment certificates have not been considered as proof of experience. Such candidates have been rejected under 'Incomplete' category.</li>   <li>• Experience Certificates without clearly specifying the nature of duties have not been considered and rejected as 'Incomplete'. Similarly, applicants who have claimed relevant experience but the EC attached in support of that is not for the entire duration claimed or do not support the claim made have been rejected. Only the time period of relevant</li> </ul>
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	<p>experience, for which EC indicating the requisite/relevant experience have been considered.</p> <ul style="list-style-type: none"> <li>Some of the candidates can be rejected under more than one category. They have been rejected under the category considered as most appropriate.</li> </ul> <p><b>Note: Modalities are decided by the Commission on case to case basis.</b></p>
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The scrutiny details were uploaded on the commission's official website on 05/08/2024 giving an opportunity to rejected candidates to represent against their rejection by 16/08/2024.

E-mail Representations and CFDs have been received from 15 candidates till 21/08/2024 and they have been examined. The emails and representations have been re-examined with reference to the on-line applications, the educational qualifications and experience claimed therein, supporting documents received along with the ORA and the modalities & Criteria adopted by the commission. Accordingly, the following are the consequent observations are as under

<b>Mails with regards to Provisionality</b>				
S.No:	Roll Nos	No. of mails	Observations	Proposal
1.	11	01	Document submitted is in order	<b>Provisionality is cleared.</b>
<b>Mails with regards to rejections - LEQ-A</b>				
2.	03, 08, 09, 13, 19, 23, 27, 32, 37, 45, 47, 50, 58	13	Documents submitted (regarding Qualifications) are not as per EQ-A	<b>Rejection is maintained.</b>
<b>Mails with regards to rejections - LEQ-B</b>				
3.	25	01	Claims regarding experience are not relevant	<b>Rejection is maintained</b>

5. Accordingly, the scrutiny remains unchanged as under

**01 SC Vacancy**

**Criteria:** EQ-A + EQ-B

**To be called for interview**

Roll Nos.:

NIL

**LEQ-A**

Roll Nos.:

33 34 35 36 37 38 39 40 41 42 43

44 45 46 47 48 49 50 51 52 53 54

55 56 57 58 59

**(27 candidates)**

**02 UR Vacancy**

**Criteria:** EQ-A + EQ-B

To be called for interview

Roll Nos.:

05 11 28

**(03 candidates)**

**Rejections:**

**LEQ-A**

Roll Nos.:

01 03 04 06 07 08 09 10 12 13 14

15 16 17 18 19 20 21 22 23 24 26

27 29 30 31 32

**(27 candidates)**

**LEQ-B**

Roll Nos.:

02 25

**(02 candidates)**

**No further correspondence on this would be entertained.**

The list of candidates, who applied for the post, alongwith their Roll Numbers, has been uploaded on Commission's website at the path: Home>>Recruitment>>Status of Recruitment Cases (Advertisement wise)>>Applicants' Lists.

**Legends:**

**LEQ-A- Lacking Essential Qualification-A**

**LEQ-B- Lacking Essential Qualification-B**

**Consultant/ DS R-III**