

SPECIAL CELL - I

Recruitment to the Joint Secretary level post on contract basis (Lateral Entry).

Scrutiny details, list of shortlisted candidates and Interview Schedule

Reference: Applications invited by the Department of Personnel & Training (DOPT) for Recruitment to the Joint Secretary level post on contract basis (Lateral Entry) in ten Department/Ministries of the Government.

Department of Economic Affairs, Ministry of Finance

Department Requirements

- (i) upper age limit of the candidate should not exceed 55 years as on 01.07.2019.
- (ii) “Master’s Degree in Economics or Finance or Engineering or Business Administration (Finance) from a recognized University”
- (iii) Experience in the following areas of work:

“Infrastructure Sector, with at least 5 years experience in Top Management position across various facts of the project lifecycle including project design, appraisal, financing, implementation, commissioning, monetization etc. in one or some of the key sector, such as Roads, Ports, Shipping, Railways, Telecommunication, Civil Aviation and Urban

Development Sector in any leading infrastructure firm in the private or public sector.”

Note-I: The applicants should have at least 15 years experience in the above fields.

Note-II: Experience in Human Resource Management, Budget and Accounts etc., if a candidate claims these, are also to be considered appropriately.

(iv) Minimum Gross Salary during the last two financial years (as per Form-16/ITR) drawn by the candidate, must be at least Rs. 20 Lac per annum.

2. The Commission launched online Detailed Application Form (DAF) on 11.12.2018 to collect requisite additional information from those candidates who had applied in response to DOP&T's Advertisement dated 10.06.2018. The last date of submission of DAF was 01.01.2019. The total number of DAF received was 162.

3. The scrutiny of DAF was done based on the minimum eligibility criterion published in the original advertisement of DoPT and Department requirements

4. Modalities

(i) Scrutiny has been done on the basis of the report generated by the computer system through Scrutiny of only the information filled up by the candidates in their DAF and thereafter by analyzing the supportive documents uploaded, in support of the claims made by

the applicants in the DAF in respect of only those whose claims satisfy the eligibility requirements and are relevant.

- (ii) Total experience of the candidate as claimed in the DAF has been taken consideration, if supported by necessary certificates.
- (iii) Only candidates possessing qualifications and experience as per Department requirements have been shortlisted.
- (iv) Applications without Experience certificate in support of the claims of experience made in the DAF has been rejected.
- (v) However candidates who have submitted some documents such as joining letters, resignation letters, service certificates etc, in support of their claim of 15 years experience in the core sectors, which prima facie gives an indication that the experience claimed by them is relevant have been shortlisted provisionally subject to their submission of a proper EC within 15 days after email is sent to them by the Commission asking for the relevant documents.
- (vi) Experience in own entity has not been considered and such applications have been rejected.
- (vii) Self certification has not been accepted as an Experience Certificate

- (viii) Since MBA (Finance) is a relatively new field and most of the certificates of MBA do not mention the specialization, MBAs in any field has been accepted.
- (ix) MBAs/PGDM of 01 year/02 years and part time/ online MBAs has also been considered towards requirement of MBA.
- (x) Candidates currently working in the Central Government have not been considered eligible, however if a candidate has experience of working in Central government but is no more employed Central Government, has been considered eligible.
- (xi) Minimum Gross Salary during any of the last two financial years (as per Form-16/ITR/Employer certificate/Pay Slip) drawn by the candidate, must be at least Rs. 20 Lac per annum.

5. Based on the documents received, the outcome of the scrutiny for the above post is as under:

- (i) Total number of candidates applied for Recruitment to the Joint Secretary Level post on contract basis (Lateral Entry) in Department of Economic Affairs, Ministry of Finance in response to the advertisement of DOP&T: **291**
- (ii) Total number of candidates who submitted DAF out of (i) mentioned above: **162**
- (iii) Number of candidates shortlisted to be called for Interview: **03**

Application Numbers:

133, 12259, 15525

(03 candidates)

INTERVIEW SCHEDULE

Sl. No.	Application ID	Date of Interview	Reporting Time
1	133	01.04.2019	12.00 Noon
2	12259	01.04.2019	12.00 Noon
3	15525	01.04.2019	12.00 Noon