



**UNION PUBLIC SERVICE COMMISSION**  
**(SANGH LOK SEVA AYOJ)**  
**DHOLPUR HOUSE, SHAHJAHAN ROAD,**  
**New Delhi-110 069**

**Dated:- 16.03.2018**

**Notice Inviting E-Tender**

**Subject : Notice inviting e-tender for of unserviceable/condemned  
Non E-waste items**

E-tenders are invited for disposal of various Condemned Non E-waste items as mentioned in "Annexure-II" as per the time schedule given below:

**Critical date sheet**

Published Date	16.03.2018 at 15.00 PM
Bid Document Download Date	16.03.2018 at 15.00 PM
Bid Submission Start Date	16.03.2018 at 15.00 PM
Bid Submission End Date	09.04.2018 at 11.00 AM
Bid Opening Date	10.04.2018 at 11.00 AM

The offers shall only be submitted online at <http://eprocure.gov.in/e-procure/app> as per tender document. No tender will be accepted by hard copy, fax or e mail or any other such means. Detailed tender documents are available on website: [www.upsc.gov.in](http://www.upsc.gov.in) and <http://eprocure.gov.in>.

**Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the contractors/tenderers for the e-submission of the bids online through the Central Public Procurement Portal for e-procurement at <http://eprocure.gov.in/e-procure/app>.**

**(Anil Kumar)**  
**Under Secretary (M&M)**  
**Union Public Service Commission**

1. **Earnest Money Deposit**

- 1.1 Earnest Money Deposit of Rs. 10,000/- (Rupees Ten thousand only) in the form of Demand Draft/Pay order/ Bankers' Cheque drawn in favour of Secretary, UPSC must be delivered to the UPSC on or before bid opening date/time as mentioned in critical date sheet. The bidder shall online submit a self Attested Scanned copy of EMD
- 1.2 The EMD should remain valid for a period of 45 days beyond the final tender validity period.
- 1.3 Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid bid security shall be forfeited to the Government.
- 1.4 The bids without Earnest Money shall be summarily rejected.
- 1.5 No interest shall be paid on the earnest money deposit.

2. **Financial Bid:**

Scanned copy of Financial Bid should be uploaded, in the prescribed format as per Annexure-I. Unstamped and /or unsigned bids will not be entertained.

3. **Evaluation of Bid:**

The evaluation of bid will be done by a Tender Evaluation Committee (TEC) constituted for this purpose. The tender will be awarded to the firm who quote highest rate and fulfils all the terms and Conditions of NIT.

4. **Terms & Conditions**

- 4.1 The Bidders should quote their unconditional rates for whole items and not individually as per the enclosed prescribed Performa (Annexure-I).
- 4.2. Bids should remain valid for acceptance for a period of six months from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.
- 4.3 Materials should be removed by the highest acceptable responsive bidder (H-I) on "as is where is" basis within five days of receipt of order after depositing the full amount with the Cashier of the Commission in the form of Crossed Bank Draft/Pay Order/Banker's Cheque drawn in favour of the Secretary, Union Public Service Commission, New Delhi. Amount of EMD may be adjusted against the final payment on the request of the successful bidder or EMD shall be returned after the condemned material is removed as per terms & conditions laid down. In case, the material is not removed within the prescribed time, the Earnest Money will be forfeited and any loss whatsoever occurring due to this will be recovered from the bidder.

- 4.4 The inspection of material should be done carefully by the prospective bidders or their representatives in this office premises between 3:00 PM to 4:00 PM on 02.04.2018 to 06.04.2018 and queries raised to the concerned officer at the time of inspection. No further clarifications shall be given after the above inspection.
- 4.5 No damage should be caused to the existing property of the Commission or the Govt. while removing the auctioned articles from the site. Any loss/damage to the Govt. /Commission or injury or personal accident suffered by any person due to the negligence or action of the successful bidder or his authorized worker/supervisor will have to be indemnified by the successful contractor.
- 4.6 Goods/material will be removed under the supervision of designated officer(s) of the Commission. Materials will have to be removed within 5 days from the receipt of order. No extension in time will be given under ordinary circumstances. Addl. Secretary, UPSC may however, allow an extension up to another 2 days provided full reasons for causing such delay is given in writing by the Contractor. Delay, beyond the stipulated time, may entitle UPSC to cancel the award/order and forfeit the EMD of the contractor.
- 4.7 Goods/material will be allowed to be removed only during working hours. The articles will not be allowed to be removed on holidays or after working hours. The successful bidder will have to take away all Condemned listed items and not selectively.
- 4.8 All questions, disputes or differences arising under and out of or in connection with the disposal of condemned items, shall be referred to sole arbitration by an arbitrator appointed under the provisions of Indian Arbitration Act by Secretary, UPSC.
- 4.9 Secretary, Union Public Service Commission, reserves the right to accept or reject any or all the tenders. The bidders may send his representation, addressed to the Secretary, in case he feels that proper procurement process has not been followed and/or his tenders have been rejected wrongly.

**(ANIL KUMAR)**  
**UNDER SECRETARY (M&M)**  
**UNION PUBLIC SERVICE COMMISSION**  
**TELE. NO. 23382415**

**PROFORMA FOR FURNISHING BIDS FOR PURCHASE OF UNSERVICEABLE/CONDEMNED ITEMS  
(E-WASTE ITEMS) FROM THE OFFICE OF U.P.S.C.**

1. Name & Address of the Firm :
  
2. Name of the contact Person :
  
3. Telephone Numbers : (O):- (R):-  
(M):- FAX:-
  
4. Income Tax Account No. :
  
5. Details of EMD enclosed : D.D. /Pay Order No.:-  
Dated:-  
Amount:-
  
6. Quotation : Amount in Rs. \_\_\_\_\_  
Amount (in words) Rs. \_\_\_\_\_  
\_\_\_\_\_
  
7. Whether copy of latest income tax Clearance is enclosed. : YES/NO

8. DECLARATION

I \_\_\_\_\_ certified that all the terms & Conditions mentioned in the NIT are acceptable to me.

(Signature with Name & Stamp)

**Annexure-II**

<b>S. NO.</b>	<b>NAME OF ITEMS</b>	<b>TOTAL QUANTITY</b>
1	Trolley (Small) for UPS	4
2	Tyres	16
3	Steam Boiler (Steel)	1
4	Refrigrator	2
5	Insect Killer Machine	1
6	Wooden cabinet	15
7	Plastic Stool	7
8	Steel Cushion Chair	3
9	Steel Revolving Chair	2
10	Wooden Chair	62
11	Wooden Stool	4
12	Wooden Cushion Chair	21
13	Wooden Pelmet	1
14	Empty Oil Tin	130
15	Steel Rack	2
16	Wooden Stand	2
17	Kool Keg	1
18	Wooden Centre Table	4
19	Wooden Table	10
20	Iron Board	1
21	Chimney Plates	2
22	Picture Frame	15
23	Sofa Single Seater	4
24	Dining Table	3
25	Plastic Chair	2
26	Almirah	1
27	Steel Table	4
28	Almirah Steel Big Size	9
29	Almirah Steel Small Size	1
30	Sofa Three Seater	4
31	Sofa Two Seater	2
32	Sofa Five Seater	1
33	Officer Table steel Big Size	7
34	Clerical Table Steel	11
35	Computer Table	9

36	High Back Chair	14
37	PC Revolving Chair	70
38	Chair Cane Steel	15
39	Hot Case(Electric)	26
40	Wooden Rack Big Size	21
41	Wooden Rack Small Size	10
42	Wooden Scrap	575 Kg. (Approx.)
43	Steel Scrap	1355 Kg. (Approx.)
44	Broken Glass (5,6 mm)	155 Kg (Approx.)
45	Work Station Partisons Pieces	120
46	Steel Drawer	13
47	Brass Letter (Dismentle)	20 Kg (Approx.)
48	Wooden Bed Small	1
49	Steel Compactor Big Size	2
50	Plastic/Steel Chair	6
51	Candidate Chair Wooden	2
52	Visitor Chair Steel	28
53	Wall Clock	21
54	Trolley Steel(strong room)	2
55	Frypan	1
56	Stand Donga	4
57	Steel Donga	6
58	Tray	9
59	Box	1
60	Strainer Big	4
61	Tray Alluminium	7
62	Ponee	1
63	Palta	3
64	Containor Alluminium	2
65	Tray Steel	5
66	Steel Cover	2
67	Barnee	1
68	Gas Stand	3
69	Dosa Grinder	1
70	Vegetable Cutter	1
71	vegetable Plate	5

72	Gas Pipe Ragulator	22
73	Gas Chulha	4
74	Milk Drum Alluminium Big	1
75	Tea Drum	16
76	Steel Pot Big	1
77	Tawa	2
78	Gas Burner	3
79	Presuure Cooker	1
80	Deep Freezer	1
81	Tea Pot Steel	162
82	Tea Thermous	11
83	Net	1
84	Heater	2
85	Milk Boiler	2
86	Water Boiler	3
87	Pateela Big	1
88	Pateela Small	5
89	Tarajoo	1
90	Kadhai Big	1
91	Kadhai Small	2
92	Pepsi Fridge	2
93	Insect Killer Machine	3
94	Study Table	1
95	Wooden Trolley	1
96	Sofa cum Bed	1
97	3 Storey Glass Sheet trolley	1
98	Planter Stand	3
99	Curtain runner Stand	6
100	Clay Planter	7
101	Brass Coated Planter	15
102	Wooden used Plate Stand	1
103	Wooden Round Table	1
104	Plastic Dining table	1
105	Tube Lights (28 Watts)	500

106	Panel 3x36 with tube	12
107	Panel Mirror lights 2x11 with tube	12
108	Helozen 1x250	3
109	Panel Tube 1x36	10
110	Panel Tube 1x11	60
111	Pedastal Fan	4
112	Heat Convector	10
113	Electric kettle	10
114	Lag Guard	1
115	AC Condensor (CAR)	2
116	Steel Rack Big size	20
117	Steel Rack Medium size	10
118	Fire Extenguisher Cylinder(CPWD)	23
119	Fire Bucket(CPWD)	52
120	Steel cooler big	1
121	steel boxes(exam)	45
122	Aqua Guard	2
123	table lamp	1
124	Bucket stand steel	5