

Annexure - 3

Form to be filled by the ministry/Department while forwarding proposal to UPSC while proposing amendment to existing recruitment rules

1.	Name of Post	
2.	Name of the Ministry/Department	
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	

Sl. No	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	2.	3.	4.	5.
1	Name of the post			
2	No. of posts			
3	Classification			
4.	Scale of Pay			
5.	Selection or Non-Selection			
6.	Age limit for direct recruitment			
7.	Educational and other qualifications for direct recruitment			
8.	Whether educational			

	qualifications and age limit prescribed for DR will apply to promotes			
9.	Period of Probation, if any			
10.	Method of recruitment Whether by DR or by promotion/deputation /absorption and percentage of the vacancy to be filled by various method.			
11.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made			
12.	If Departmental promotion committee exists what is its composition			
13.	Circumstances in which UPSC is to be consulted in making recruitment			