

UNION PUBLIC SERVICE COMMISSION  
R-II SECTION

<b>Name of the post</b>	Recruitment to 01 (One) post (UR-01) of Assistant Secretary (Law) in Secretariat Establishment, Port Blair under Andaman and Nicobar Island Administration.
<b>Advertisement No.</b>	06/2020
<b>Vacancy No.</b>	20030605228

**ESSENTIAL QUALIFICATIONS**

**A. EDUCATIONAL:**

Degree in Law from a recognized University.

**B. EXPERIENCE:**

Three years' experience of Legal Work in Govt. Department including experience as a Legal Practitioner as an Advocate, if any.

Modalities adopted	<p>i. Scrutiny has been done online, first on the basis of the report generated by the computer system as per the information filled up /claims made therein by the candidates in their online application and thereafter by scrutiny of the supporting documents uploaded along with the same only in respect of candidates whose applications are prima-facie found eligible on the basis of information filled up/ claims made by them in the online applications.</p> <p>ii. The scrutiny of the applications has been done strictly as per the provisions of the Recruitment Rules for the post in question.</p> <p>iii. Total experience claimed by the candidates has been taken into consideration, if supported by necessary certificates.</p> <p>iv. Experience possessed in the relevant fields specified in the advertisement after obtaining/qualifying the essential educational qualifications has been taken into account.</p> <p>v. If experience is not in the relevant field as specified in Recruitment Rules and advertisement of the post or the calculated relevant experience is less than the essential period as specified in the Recruitment Rules, such candidates have been rejected under "LEQ-B". Applicants who claim relevant experience but the EC attached in support of that do not support the claim made are also rejected as 'LEQ-B'.</p> <p>vi. The candidates who do not possess the relevant essential educational qualification have been rejected as "LEQ-A".</p> <p>vii. Experience Certificate must be uploaded/ available to ascertain the eligibility of the candidate. Hence, applications of candidates who have not uploaded/ furnished experience certificate, have been rejected as "Incomplete Application". Experience Certificates without clearly specifying the nature of duties have also not been considered and rejected as 'Incomplete'. Similarly, applicants who claim relevant experience but the EC attached in support of that is not of the entire duration claimed or do not support the claim made are also rejected as "Incomplete".</p>
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	<p>viii. The applications of the candidates who have neither produced the marksheet nor degree of the essential educational qualifications have been rejected under the Category of “Incomplete Applications”. If the uploaded documents by the candidate are not legible, application of such candidates have also been rejected as “Incomplete application”.</p> <p>ix. Appointment Letters, Office Orders, Registration/Enrolment Certificate, Resignation Letters, Relieving Orders, pay certificates and self employment certificates have not been considered as proof of experience. Also, experience as ‘Intern’ has also not been treated as relevant experience. Experience while working in Banks/Public Sector Undertakings/Autonomous bodies have not been taken into account.</p> <p>x. Experience certificates should be in prescribed proforma in terms of Commission’s circular No.F.8/84/2010-R(C&amp;P) dated 23.12.2010. However, wherever the applicants have not submitted experience certificates in prescribed proforma, their experience certificates have been considered on merit basis.</p> <p>xi. Some of the candidates can be rejected under more than one category. They have been rejected under the most appropriate category.</p>
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Criteria adopted for Shortlisting	EQ-A+EQ-B
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In response to the advertisement, 96 applications were received. Scrutiny has been done online on the basis of the particulars furnished by the candidates in their online applications and the uploaded supporting documents. After adopting the above shortlisting criteria, 96 (SC-12, ST-01, OBC-18, UR-61 and EWS-04) applications have been taken under the consideration zone. The candidates belonging to SC, ST, OBC and EWS category have been treated at par with General category candidates.

PS for 01(One) UR vacancy:

Criteria: EQ-A+EQ-B

Total number of applications under zone of consideration: 96

To be called for Interview:

Roll Nos.	Subject to Production of (STP)
5	--
24	--
56	--
58	--
61	--
67	--
68	--
83	--
94	--

**(09 Candidates)**

## **REJECTIONS:**

**Incomplete:** Roll No. 44, 50, 52, 54, 69, 79, 96 (07 Candidates)

### **LEQ-B (Lacking Essential Qualification-B)**

Candidates falling inside the consideration zone on account of their total claimed experience but not having relevant experience or having relevant experience as calculated during scrutiny less than the essential experience as per the RRs.

1	2	3	4	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	25	26	27	28	29	30
31	32	33	34	35	36	37
38	39	40	41	42	43	45
46	47	48	49	51	53	55
57	59	60	62	63	64	65
66	70	71	72	73	74	75
76	77	78	80	81	82	84
85	86	87	88	89	90	91
92	93	95	--	--	--	--

(80 Candidates)

N.B.: The shortlisted candidates are requested to bring originals of all the supporting documents when they come to Commission for the interview which would be verified on the date of interview and they would be allowed to attend the interview only if all facts indicated in the their application are true as per their original documents.

### **INSTRUCTIONS FOR CANDIDATES**

1. Candidates who desire to represent against his/her rejection in accordance with criteria and modalities adopted for shortlisting for the post, may submit the same with substantive ground(s)/reason(s) to [sort2.upsc@nic.in](mailto:sort2.upsc@nic.in) by 08.03.2021. Mails received after this would not be opened. No documents are to be submitted alongwith such e-mails. Even if submitted, they would not be opened, considered or entertained. All the representations would be examined and if in any case the grounds/reasons indicated therein are found to be correct as per criteria and modalities adopted, such applications would be shortlisted and rejection of others would be maintained. Thereafter, revised and updated scrutiny details would be uploaded in this space, if any change is made therein. No individual reply would be given to any of these e-mails.
2. The shortlisted candidates are requested to bring originals of all the supporting documents when they come to Commission for the interview which would be verified on the date of interview and they would be allowed to attend the interview only if all facts indicated in the their application are true as per their original documents.
3. While making representation/Correspondence with UPSC, the candidates must indicate file no. of this recruitment case and their Roll Number.

4. The list of all the candidates who applied for the post indicating their Name, Application Number and Roll No. has been uploaded on Commission website at the path: Home >> Recruitment >> Status of Recruitment Cases (Advertisement-wise) >> Applicants' Lists

Deputy Secretary  
Union Public Service Commission