

UNION PUBLIC SERVICE COMMISSION
DHOLPUR HOUSE, NEW DELHI-110069

**LOCAL CONVEYANCE CHARGES BILL FOR ADVISERS COMING TO UPSC NEW DELHI /
 CAMP OFFICE UPSC TO ASSIST IN THE SELECTION / P.T. BOARD**

TRAVELLING ALLOWANCE BILL

1. Name & Residential address
 (in Capital letters) : _____

 _____ PIN _____
2. (a) Please state whether serving or retired : _____
- (b) If retired, designation at the time of
 retirement : _____
- (c). If serving, please indicate : _____
- (i) Central Govt / State Govt / PSUs /
 Private Sector / Others : _____
- (ii) Post / Designation : _____
- (iii) Basic Pay : _____
- (iv) Office Address : _____

 _____ PIN _____
3. Date (s) of Selection / PT Board
 Meetings of the UPSC attended by the
 Advisor : _____

4. Particulars of Journey :

Departure		Arrival		Mode of travel	Actual Fare Paid or payable	Distance in Kms
Date & Time	From	Date & Time	To			
1	2	3	4	5	6	7

5. Certificates : (Strike out whichever is not applicable)

- a. Certified that a sum of Rs _____ was actually incurred by me in hiring a taxi / scooter.
- b. Certified that I have used my own car for the local journey and that the propulsion charges were borne by me.
- c. Certified that the claim has neither been preferred earlier to UPSC nor has been claimed by me from any other source except from UPSC.
- d. Certified that I was not provided with any means of conveyance at Govt expenses.
- e. Total Amount claimed is Rs _____.

Please pay through Cheque / NEFT.

Signature of the Adviser

Name : _____
(in Block Letters)

(For Office Use only)

Forwarded to F&BO for audit duly certifying the dates of meeting and attendance of the Adviser / Member. Certified that the claim is in order.

Under Secretary
Union Public Service Commission

Passed for payment of Rs _____ (Rs _____
_____ only)

Finance & Budget Officer
Union Public Service Commission

Paid Rs _____ (Rupees _____ only)

Through cheque No. _____ / NEFT dated _____.

Accounts Officer (Cash)
Union Public Service Commission

UNION PUBLIC SERVICE COMMISSION

DHOLPUR HOUSE, NEW DELHI-110069

HONORARIUM BILL FOR OFFICIAL / NON-OFFICIAL ADVISER / EXPERTS

1. Name (in Capital letters) : _____
2. Address of the Adviser / Expert : _____

 _____ PIN _____
3. Permanent Account No. (PAN) : _____
4. (a) Please State whether : SERVING / RETIRED
 serving or Retired
 (Strike out whichever not applicable)
- (b) If in service, please state : Central / State Govt Colleges / Universities
 whether
 Central / State Govt/PSU/Public PSU / Public Sector Others
 Sector/ Colleges / Universities /others
 (Please tick whichever is applicable)
- (c) Please state organization where : _____
 serving.
5. Status* (Tick as applicable)
 (Please see note below) : Official Non-Official
6. Honorarium:

Rate of Honorarium	Date / period	No. of days	Amount

Please pay by cheque / NEFT

Received contents

.....
Signature of the Adviser / Expert

***Note: Serving Govt Servants paid from Consolidated Fund of India or State Government are official Members and all others including retired Government Servants are Non-Official members.**

(FOR OFFICE USE ONLY)
(NOT TO BE FILLED BY THE ADVISER / EXPERT)

Sanction of Union Public Service Commission is hereby conveyed to the appointment of Prof / Dr / Shri/ Smt, Expert / Member for assisting the Commission in their selection / PT Board meeting held at New Delhi / (name of the station) on the terms and conditions laid down in the Ministry of Personnel, Public Grievances / Pension (Department of Personnel & Training) No. 39021/87-Estt.(B) dated 07.08.1989.

Certified that the Expert / Member has attended the Selection / PT Board meeting on the date(s), as referred to on page 1.

Under Secretary
 Union Public Service Commission

Passed for payment of Rs _____ (Rupees _____
 _____ only)

Finance & Budget Officer
 Union Public Service Commission

Paid Rs _____ (Rupees _____ only)
 through cheque No. _____ / NEFT dated _____.

Accounts Officer (Cash)
 Union Public Service Commission

एन. ई. एफ. टी. से भुगतान प्राप्त करने के लिये आवेदन पत्र
FORM OF APPLICATION FOR PAYMENT THROUGH NEFT

1. प्राप्तकर्ता का नाम(बैंक पासबुक के अनुसार) :
Name of the Payee : _____
(as per Bank Pass Book)
2. बैंक का नाम :
Name of the Bank : _____
3. बैंक का पता :
Address of the Bank : _____
 : _____
4. बैंक खाता संख्या :
Bank Account No. : _____
5. बैंक का आई एफ एस सी कोड :
IFSC Code of the Bank : _____
6. सम्पर्क के लिये फोन नं० :
Contact No. : _____

पुनः पुष्टिकरण / Reconfirmation

मैं पुनः पुष्टि करता हूँ कि मेरा बैंक खाता और आई एफ एस सी कोड
 सर्वथा सही हैं ।

I re-confirm that my bank account number and
 IFSC code are correct.

दिनांक / Dated

प्राप्तकर्ता के हस्ताक्षर /
Signature of the payee