

UNION PUBLIC SERVICE COMMISSION, NEW DELHI

Subject: Note regarding payment of the Commission's contribution towards travelling expenses of candidates summoned for interview/Personality Test/ Viva Voce / Intelligence Tests etc.

The Union Public Service Commission do not defray the travelling or other expenses of candidates summoned for interview. They, however, contribute towards those expenses to the extent mentioned below

(a) In respect of journeys by rail payment of the Commission's contribution towards the travelling expenses of a candidate shall be restricted to a single Second class (Mail) railway fare by the Shortest route to the place of interview from the Railway Station, nearest to the candidate's normal place of residence or from which he actually performs the rail journey whichever is nearer to the place of interview and back to the same station or the amount or railway fare actually incurred whichever is less. In addition to Second Class Railway fare, sleeper charges shall be reimbursed to the candidates who avail of the sleeper facility. In respect of Journeys by sea from and to any place in India, which is not connected by rail and where the mode of travel is by steamer, the rate of contribution will be restricted to a single Second class steamer fare exclusive of the diet charges. In case of candidates who are called for interview from Andaman and Nikobar Islands and Lakshdweep, the Commission's contribution towards their steamer charges will be restricted to "Bunk Class" fare only. In the case of a candidate who comes from outside India, the Commission's contribution towards T A will be restricted to that admissible for journeys performed within the limits of the Indian Union.

(b) A candidate who resides at a place where there is no railway station shall, for the portion of road journey, performed by him, be paid road mileage at the rates prescribed from time to time or the actual amount paid for the road journey, whichever is less. The road mileage will be based on the road journey performed to and from the nearest railway or steamer station or from the sub- division of Tehsil Headquarters to the nearest railway or steamer station and back, whichever distance is shorter.

(c) Railway servant will be paid the same contribution as are admissible to the other candidates on producing a certificate from the appropriate authority to the effect that they were not provided with free passes / P.T.O.s to cover the journey. No such contribution will be paid if they use a privilege pass for the journey for coming for interview.

(d) If railway servant or other central government servant use a privilege Ticket Order, they will be paid the amount spent on the Privilege Ticket Order, subject to a maximum of the Second Class railway fare by the shortest route or the amount of railway fare actually incurred by the candidate whichever is less.

(e) Halting allowance at the rates prescribed from time to time shall be granted to the candidates summoned for the interview / personality tests etc. at Delhi in the following circumstances:

(i) where a candidate is invited for interview on a particular date, but is not interviewed on that date due to administrative difficulties and is interviewed on another date soon thereafter;

(ii) where candidate is called for interview by the Commission for different posts on two different dates, the interval between these dates being so short that the candidate cannot be expected to go back and come again; and

(iii) Where a candidate is required to take a written/practical test followed by interview on a subsequent date.

NOTE: Halting allowance under this clause may also be granted by the Commission to a candidate who is called for an interview by any Organization other than the Commission and is paid travelling allowance by that organization for his journey from his normal place of residence to Delhi/ New Delhi and back (but not halting allowance for the same period and who continues to stay in Delhi/New Delhi to attend an interview of the Commission provided that such halting allowance would have been payable by the Commission under this sub para had the earlier interview also been arranged by the Commission instead of by another organization.

No halting allowance shall be admissible for the particular date(s) on which an interview or a written test is held. The payment of halting allowance shall be subject to the condition that the contribution towards travelling allowance for the journey to and fro plus the halting allowance is more economical than the payment of T A contribution for two separate Journeys to and fro.

(f) In all cases where Rail-Cum-Road tickets are available candidates should utilize them for their journey. The commission's contribution in such cases will be limited to the cost of rail-cum-road tickets, wherever such tickets are available.

(g) In all cases where journey is performed by Railways at a time when concessional return tickets are available the commission contribution for the journey by Rail shall be limited to the cost of such return tickets.

(h) In case any other concession is used, the candidates will be paid the amount spent on rail fare subject to a maximum of Second Class railway fare by the shortest route or the amount of railway fare by the shortest route or the amount of Railway fare actually incurred by him, whichever is less.

(i) where a candidate commences his journey to the place of interview from a place other than one mentioned as the normal place of residence and this place is more distant from the place of interview than the normal place of his residence, he should bring with him, in case he is employed a certificate from his employer in the case of private employment and from the Head of the office in the case of employment under Government, to the effect that he actually performed the journey from the place for the purpose of interview. In case he is not employed, any change in he normal place of residence would be recognized only if he had informed the Commission of the change in his address prior to the date of interview.

Note 1: The Commission's contribution towards the travelling expenses will be paid in cash on the spot when the candidates come for interview except where the candidature is provisional. The candidates are therefore required to bring with them the enclosed TA form in DUPLICATE duly printed on both sides the obverse and reverse portion of the forms, duly filled in with the particulars of onward and return journey when they come for interview.

Note 2: The commission do not make arrangement for boarding and lodging of the candidates.