

**F.No.3.9(23)/2016-SCU**  
**Union Public Service Commission**  
**Dholpur House, Shahjahan Road,**  
**New Delhi-110069**

New Delhi, Dated: 06.12.2016

**SUB:-** NOTICE INVITING TENDER (NIT) FOR DISPOSAL OF ONE STAFF CAR.

**Notice Inviting Tender**

Sealed bids are invited for disposal of one staff car belonging to the office of the Union Public Service Commission on "AS IS WHERE IS BASIS" as per the time schedule given below:-

**A. Particulars of Vehicle**

<b><u>Make of the Vehicle</u></b>	<b><u>Registration</u></b>	<b><u>Model</u></b>	<b><u>Remarks</u></b>
Indigo	DL-2CQ-2939	2007	Fitted with AC

**B. Time Schedule**

- (i) Closing date & time for receipt of bid : **30.12.2016 at 3.00 P.M.**
- (ii) Place for submitting bid : Tender Box kept at Reception Gate 'C' of this office
- (iii) Bid Opening Date & Time : **30.12.2016 at 3.30 P.M.**
- (iv) Place of Bid Opening : Room No.101, Ayog Sachivalaya

**Note:-** In the event of the last date being declared as a holiday/closed day, the bid will be received/opened on the next working day at the appointed time.

2. Bid Document and Bid Form can also be downloaded from the UPSC website: [www.upsc.gov.in](http://www.upsc.gov.in)

3. **LATE BID:-** The bid received after the specified date and time will not be considered.

3.1 The Bid shall be opened at 3.30 PM on the date as indicated above in the presence of such of the bidders or their representatives, who may wish to be present.

**4. Earnest Money Deposit (EMD)**

- 4.1 **EMD** :- EMD of **Rs.5,000/- (Rupees five thousand only)** in the form of Demand Draft/Pay Order payable to the Secretary, UPSC, New Delhi-69 must accompany the Bid. Bid without EMD and in any other form i.e. cheque, cash etc. will NOT be considered.
- 4.2 The EMD should remain valid for a period of 45 days beyond the final bid validity period.
5. The bid should be furnished in Enclosed format and the name, address and telephone number of the bidders should be clearly indicated.
6. The bidders should quote their unconditional rates strictly as per the Annexure-I. Cutting/overwriting, if any, should be countersigned. Each page of the tender should be duly stamped and signed by the authorized signatory.
7. Conditional or ambiguous bids are liable to be rejected.
8. The vehicles shall be removed by the successful bidder(s) on "AS IS WHERE IS BASIS" after depositing the amount of the bid within three days from the date of the receipt of the letter by him/them issued by this office regarding acceptance of his/their bid(s) failing which EMD will be forfeited. No further correspondence in this regard will be entertained.
9. Successful bidder(s) will have to prove his/their identity before the vehicle(s) are sold to him/them by means of copy of Ration Card, Voter Identity Card or Aadhar Card etc. in case of the individual bidder and copy of the Registration of the firm/company if the successful bidder(s) happens to be a firm/company.
10. The vehicles may be inspected during the working hours of UPSC between 3.00 P.M. to 4.30 P.M. from **19.12.2016** to **23.12.2016** by contacting Shri Anil Kumar, Under Secretary (Phone – 23388418).
11. The Secretary, UPSC reserves the right to accept or reject any bid in full or in part without assigning any reasons therefor. The decision of the Secretary, UPSC in this regard shall be final and binding on the firm.

(ANIL KUMAR)  
Under Secretary  
Union Public Service Commission

**Annexure-I**

**Format for furnishing bids for purchase of old vehicle from UPSC**

1. **Name & Address of the Bidder** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. **Tel. Nos.** (Res.) \_\_\_\_\_  
(Office) \_\_\_\_\_  
(Mobile) \_\_\_\_\_

3. **Bid for vehicle No. DL-2CQ-2939 (Indigo)**  
Rs.(in figures) \_\_\_\_\_  
Rs.(in words) \_\_\_\_\_

4. **Details of EMD**  
Bank Draft/Pay Order No. \_\_\_\_\_ dated \_\_\_\_\_ Amount \_\_\_\_\_

(Signature of Bidder)  
with Stamp